

URGENT

No. 1604.2/ C 690



The Ministry of Foreign Affairs presents its compliments to the Embassy of the Republic of Panama and, with reference to the Ministry's note No 1604.2/ C 435 dated 31 January 2017 regarding the announcement of the Annual International Training Course (AITC) programme for 2017, has the honour to forward details of the AITC training programmes on **"Integration of Sufficiency Economy"** to be held in Thailand during 5 – 25 June 2017 (Attachment 1)

For more information, while nominations from all AITC Eligible Countries/Territories are welcomed, the consideration of applications will give priority to nominations from the Lower Mekong Sub-region member countries and Mekong - Lancang Cooperation (MLC) member countries.

In this regard, the Ministry has further the honour to request for the Embassy's kind assistance in conveying the announcement of the above-mentioned training course to relevant government agencies/offices. Please note that each eligible country/territory is invited to nominate up to two (2) candidates per course and nominations must be submitted to TICA through Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories.

Attached herewith are Guideline for AITC (Attachment 2) and application form (Attachment 3) for the Embassy's further action. Detailed information on List of Eligible Countries/Territories for AITC, as well as other updates can be found at <http://www.tica.thaigov.net/main/en/information/73803-Annual-International-Training-Course.html>. For more information, please send an email to [aitc@mfa.go.th](mailto:aitc@mfa.go.th).

The Ministry of Foreign Affairs avails itself of this opportunity to renew to the Embassy of the Republic of Panama the assurances of its highest consideration.

Ministry of Foreign Affairs,  
Bangkok.

15 February 2017 B.E. 2560



The Embassy of the Republic of Panama,  
BANGKOK.

## Thailand's Annual International Training Course (AITC) 2017

### Integration of Sufficiency Economy for Empowerment on Mobilizing Sustainable Development

I. Course Title: International Training Program on the Integration of Sufficiency Economy for Empowerment on Mobilizing Sustainable Development  
(Priority to Lower Mekong Sub-region Member Countries)

II. Duration: 5 – 25 June (3 weeks)

III. Closing date for application: 14 April 2017

#### IV. Background and Rational

Sufficiency Economy Philosophy or SEP is the development philosophy of our late King Bhumibol Adulyadej. The goal of SEP is to create a balanced and stable development, at all levels, by changing mindset and means in development and this concept is recognized both in Thailand and throughout the international community as an effective approach towards sustainable development. The SEP stressed the “middle path.” “Sufficiency” means moderation reasonableness, and the need of prudence for sufficient protection from impact arising from internal and external changes.

SEP is both philosophy and application towards development in economic, social, and environmental aspects. The application of SEP relies on way of life, geography as well as the main purpose in development. The ultimate goal of SEP is to cover numerous aspects of quality of life which lead to happiness, security and stability of individual and community. For a successful application of SEP in multi-dimensional areas for a wider impact required a shared understanding on SEP among members of the communities.

#### V. Course Objectives

- To enhance knowledge and understanding on Sufficiency Economy Philosophy (SEP) and Sustainable Development, especially, in accordance to the Sustainable Development Goal (SDGs) as well as relevant development concepts.
- To develop the participants' skill in applying SEP in multi-dimensional areas, namely, economic, social, and environment.
- To support exchanging experiences on Sustainable Development in multi-dimensional areas among participants in terms of Knowledge Management (KM).

- To encourage participants to apply knowledge, skill and experience acquired from the training to implement in their countries in terms of operational planning.

## VI. Course Contents

### 6.1 Course Outline

#### **Module 1: Sufficiency Economy Philosophy (SEP) and Sustainable Development**

- Introduction to SEP
- Sufficiency Economy Philosophy and Sustainable Development
- Relevant concepts of Development and Case studies

#### **Module 2: Sufficiency Economy in Community Empowerment**

- Causes and Problems of vulnerable communities in developing countries
- Concept of Community empowerment
- Applications of SEP in Community empowerment and Case studies

#### **Module 3: Sufficiency Economy in Solutions to Poverty and Formation of Social Enterprise**

- Poverty and Grassroots economy system at community level
- Solutions to Poverty and Formation of Social Enterprise to enhance grassroots economy
- Applications of SEP in solutions to poverty and Formation of Social Enterprise as well as case studies

#### **Module 4: Sufficiency Economy in Social Enterprise and Creative Business**

- Concept and form of Social Enterprise
- Concept shifting of Business in line with Sufficiency Economy
- Case studies

#### **Module 5: Sufficiency Economy in Natural Resources and Environment Management**

- Problem in Natural Resources and Environment in developing countries
- Guideline of Sustainable Management in Natural Resources and Environment
- Application of SEP in Natural Resources and Environment Management and Case studies

#### **Module 6: Management in Learning Resources and Tourist attraction for Sufficiency Economy study**

- Development of Tourist attraction and Community-Based Learning Center
- Strategies in enhancing learning procedure for SEP
- Components of Learning Resources and Tourist attraction for Sufficiency Economy study and Case studies

#### **Module 7: Devices for Developer; Techniques, Transmitting of Knowledge, and Extension Results of Sufficiency Economy**

- Devices for operation in development at community level

- Technique in communication
- Strategies in transmitting concepts and means of SEP as well as Case studies

## 6.2 Practices

### Module 8: Analysis of Development Problem and Exchanging Experiences in Development

- Analysis of Development Problems and Impacts of such problems in the context of participants' countries; e.g. Poverty, Environment, Energy, Migration and Land
- Exchanging experiences in development in form of Knowledge Management (KM), and lesson learned to create an approach among participants

## 6.3 Field Trips

### Module 9: Study Trips/ Field Trips

- Study visits on outstanding case studies on SEP implementation to eliminate the problems or develop communities/organization to sustainable development

## 6.4 Assignment

### Module 10: Analysis and Formulate Action Plans for Development

The participants apply knowledge, skills, and experiences from the training to analyze problems or obstacles in the case of their countries while working and formulate action plans for development which cover the content as following;

- Analysis of problems in the context of participants' countries
- Objective of the action plan
- Goal of the action plan
- Measurement and Project in the action plan
- Indicator of success in the action plan

**VII. Number of Participants:** 20 persons (Priority to Lower Mekong Sub-region Member Countries)

## VIII. Qualifications

Candidates must possess qualifications as specified in "Guideline for Thailand's Annual International Training Course Programme" No. 2 "Qualifications" and must have working experience in relevant field: have more than 5 years of occupational experience in related fields.

## IX. Application

- Nomination must be made by central government agencies in charge of nomination of national candidates (such as Ministry of Foreign Affairs) or by relevant central government

agencies for which the nominated candidates currently work. Nomination must be in line with relevant rules and regulations of the nominating countries/territories.

- Each eligible countries/territories are invited to nominate up to two (2) candidates per course.
- The application must be submitted to TICA through the Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories. (See “List of Eligible Countries/Territories”)

For more information on qualifications, application forms, and application procedures, please visit our website at <http://www.tica.thaigov.net/main/en/information/73803-Annual-International-Training-Course.html>

#### X. Evaluation

Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of less than 90 percent of the training hours. Moreover, evaluation will made based on;

- |  |     |
|--|-----|
| - Participation in the activities  | 10% |
| - The summary of lesson learned from exchanging experiences                      | 30% |
| - The report of field trip study   | 30% |
| - Operational planning for development in the context of participants’ countries | 30% |

#### XI. Training Institution:

College of ASEAN Community Studies (CACS)  
3rd floor Ekathotsarot Building, Naresuan University,  
Tambon Tha Pho, Muang District, Phitsanulok, Thailand 65000

#### XII Contact

For more information, please contact;

Bureau of International Cooperation on Human Resource Development

Thailand International Cooperation Agency (TICA)

Government Complex, Building B, 8<sup>th</sup> Floor, Chaengwattana Rd. Laksi District,  
Bangkok 10210 THAILAND

Website:

<http://www.tica.thaigov.net/main/en/information/73803-Annual-International-Training-Course.html>

Email: [aitc@mfa.go.th](mailto:aitc@mfa.go.th)

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URGENT

No. 1604.2/ C 692



The Ministry of Foreign Affairs presents its compliments to the Embassy of the Republic of Panama and, with reference to the Ministry's note No.1604.2/C435 dated 31 January 2017 regarding the announcement of the Annual International Training Course (AIRC) programme for 2017, has the honour to forward details of the AIRC training programmes on **"Microcredit and Sufficiency Economy Development"** to be held in Thailand during 20 August – 2 September 2017 (Attachment 1)

For more information, while nominations from all AIRC Eligible Countries/Territories are welcomed, the consideration of applications will give priority to nominations from the Asia Cooperation Dialogue (ACD) member countries and Mekong - Lancang Cooperation (MLC) member countries. Therefore, apart from the AIRC eligible countries/territories, nomination of candidates from the following ACD member countries is also welcomed;

- Bahrain
- Brunei Darussalam
- Japan
- Kuwait
- Oman
- Qatar
- Republic of Korea
- Russia
- Saudi Arabia
- Singapore
- United Arab Emirates

Successful candidates from the AIRC eligible countries/territories will be offered Economy round-trip air ticket and domestic expenses, while those from the above-mentioned countries will be offered an award which covers only domestic expenses (accommodation, allowance, social program, insurance and airport meeting service) during the period of training in Thailand.

In this regard, the Ministry has further the honour to request for the Embassy's kind assistance in conveying the announcement of the above-mentioned training course to relevant government agencies/offices. Please note that each eligible country/territory is invited to nominate up to two (2) candidates per course and nominations must be submitted to TICA through Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories.

Attached herewith are Guideline for AITC (Attachment 2) and application form (Attachment 3) for the Embassy's further action. Detailed information on List of Eligible Countries/Territories for AITC, as well as other updates can be found at <http://www.tica.thaigov.net/main/en/information/73803-Annual-International-Training-Course.html>. For more information, please send an email to [aitc@mfa.go.th](mailto:aitc@mfa.go.th).

The Ministry of Foreign Affairs avails itself of this opportunity to renew to the Embassy of the Republic of Panama the assurances of its highest consideration.

Ministry of Foreign Affairs,  
Bangkok.

15 February 2016 B.E. 2560



The Embassy of the Republic of Panama,  
BANGKOK.

## Thailand's Annual International Training Course (AITC) 2017

### Microcredit and Sufficiency Economy Development

#### I. Course Title: Microcredit and Sufficiency Economy Development

*(Priority to Asia Cooperation Dialogue (ACD) Member Countries and  
Mekong - Lancang Cooperation (MLC) Member Countries)*

#### II. Duration: 20 August – 2 September 2017 (14 days)

#### III. Closing date for application: 2 June 2017

#### IV. Background and Rational

For developing countries, poverty in rural areas is the main problem facing the government. To reduce poverty, the government is searching ways, methods and strategies to uplift the people's well-being and empower communities to become more self-reliant. It can be said that solving the problems of poverty is a very challenging task.

Sufficiency Economy Philosophy or SEP is the philosophy that is directed at all levels of people's lives: from individual, family, community, and country. It stresses the need to carry on their lives and duties using the middle path. For poor rural people in Thailand, the SEP philosophy serves as a guiding light for their self-help, sustainable and a stable life-style.

Over the past four decades, the Community Development Department, Ministry of Interior of Thailand has been working to help rural Thai communities to improve their quality of living and to encourage their participation in the development process of the country. Throughout those years, the Department has gained a lot of experience in solving rural development problems, such as in tackling poverty and in preventing environmental degradation. One of our success stories is the introduction of the innovative income generating programs such as the community saving group. It has proved to sustainably generate a substantive income for the community and enable them to conduct a number of their long-term development projects in response to their particular needs. Moreover, it can be claimed as one of the best practice in application of the SEP in tackling the country's developmental challenges.

#### V. Course Objectives

- To provide a forum for all participants to share views and exchange ideas on
- micro credit and sufficiency economy development, community empowerment and poverty reduction



- To encourage the participants to understand the concepts of micro credit sufficiency economy, community and economy development, community empowerment and poverty reduction
- To provide participants with understanding of the SEP philosophy and concept of micro credit and sufficiency economy development
- To encourage participants to apply the knowledge and experiences gained to use in their own case.

## VI. Course Contents

### 6.1 Course outline

- (1) Philosophy of Sufficiency Economy
- (2) Concept of Micro credit
- (3) Savings Group for Production Credit in Thailand
- (4) Roles and Responsibilities of Community Development Department with relating to Sufficiency Economy Development and micro credit
- (5) Poverty Alleviation Project
- (6) Sufficiency Economy Development through Community – Based Enterprise
- (7) Grassroots Economic Development for Poverty Reduction
- (8) Rural Economic Development via OTOP
- (9) People – Centered Development Approach to Rural Economic Development and Poverty Reduction
- (10) Community Empowerment

### 6.2 Study Trips

Visits to model communities implementing SEP through micro credit in Bangkok and other nearby provinces.

### 6.3 Advance Assignments

Participants are required to prepare the country report on the situation of community development in their countries.

## VII. Number of Participants: 20 persons

*(Priority to Asia Cooperation Dialogue (ACD) Member Countries and Mekong - Lancang Cooperation (MLC) Member Countries)*

## VIII. Qualifications

Candidates must possess qualifications as specified in “Guideline for Thailand’s Annual International Training Course Programme” No. 2 “Qualifications” and must has working experience in relevant field: have more than 5 years of occupational experience in the relevant

field.

Apart from the AITC eligible countries/territories, nomination of candidates from the following ACD member countries is welcomed;

- Bahrain
- Brunei Darussalam
- Japan
- Kuwait
- Oman
- Qatar
- Republic of Korea
- Russia
- Saudi Arabia
- Singapore
- United Arab Emirates

Successful candidates from the above-mentioned countries will be offered an award which covers domestic cost (accommodation, allowance, social program, insurance and airport meeting service) during the period of training in Thailand

#### IX. Application

- Nomination must be made by central government agencies in charge of nomination of national candidates (such as Ministry of Foreign Affairs) or by relevant central government agencies for which the nominated candidates currently work. Nomination must be in line with relevant rules and regulations of the nominating countries/territories.
- Each eligible countries/territories are invited to nominate up to two (2) candidates per course.
- The application must be submitted to TICA through the Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories. (See “List of Eligible Countries/Territories”)

For more information on qualifications, application forms, and application procedures, please visit our website at <http://www.tica.thaigov.net/main/en/information/73803-Annual-International-Training-Course.html>

## X. Evaluation

Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of less than 90 percent of the training hours. Moreover, Pre-test and Post-test will be conducted during the training.

## XI. Training Institution:

Community Development Department,  
Government Complex, Building B, 5<sup>th</sup> Floor, Chaengwattana Rd. Laksi District,  
Bangkok 10210 THAILAND

## XII. Contact

For more information, please contact;

Bureau of International Cooperation on Human Resource Development  
Thailand International Cooperation Agency (TICA)

Government Complex, Building B, 8<sup>th</sup> Floor, Chaengwattana Rd. Laksi District,  
Bangkok 10210 THAILAND

Website:

<http://www.tica.thaigov.net/main/en/information/73803-Annual-International-Training-Course.html>

Email: [aitc@mfa.go.th](mailto:aitc@mfa.go.th)

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Thailand International Cooperation Agency  
Ministry of Foreign Affairs of Thailand

## GUIDELINES

### for Thailand's Annual International Training Courses (AITC) Programme

#### 1. About AITC

Realizing a significance role of Human Resources Development in economic and social development, the Royal Thai Government attaches great importance towards forging cooperation through South-South Cooperation, particularly through organizing short-term training programmes. The Annual International Training Courses (AITC) is one of flagship programmes conducted by Thailand International Cooperation Agency (TICA). Aiming at sharing Thailand's best practices and experiences to the world, the AITC programme offers short-term training courses under a wide range of development-related topics.

AITC course is categorized under four plus one themes. The highlighted themes is Sufficiency Economy Philosophy (SEP), the key factor behind Thailand's achievement of sustainable development in many areas. The other themes are areas in which Thailand's best practices can help address global challenges. They include Food Security, Climate Change, Public Health and other Sustainable Development Goals (or SDGs) related topics. To keep up with the dynamism of sustainable development agendas, the AITC courses are updated regularly with the main themes revised every three years. During 2017 – 2019, TICA is pleased to offer more than 90 short-term training courses with the expected number of participants of nearly a thousand from developing countries around the world.

#### 2. Qualifications

2.1 Candidates must be nominated by central government agencies in a country from the AITC eligible countries/territories list. (See "List of Eligible Countries/Territories")

2.2 Candidates should be an officer or agent (preferably from government agencies) currently working in the area related to the training topic.

2.3 Candidates must have a degree and/or professional experience suitable to the training topic.

2.4 Candidates must have a good command of English.

2.5 It is recommended that candidates be less than 55 years of age.

2.6 Candidates must be in good health.

2.7 Nomination of female candidates is encouraged.

2.8 TICA reserves the rights to revoke fellowship offered to participants who are pregnant during the period of training.

### **3. Procedures for submission of nominations**

3.1 Nomination must be made by central government agencies in charge of nomination of national candidates (such as Ministry of Foreign Affairs) or by relevant central government agencies for which the nominated candidates currently work. Nomination must be in line with relevant rules and regulations of the nominating countries/territories.

Each eligible countries/territories are invited to nominate up to two (2) candidates per course.

3.2 The nomination must be supported by the following two documents;

- Application form
- Medical Report

Two (2) copies of originals of all forms duly filled out, counter-signed and stamped by the authorized person must be submitted.

3.3 The nomination must be submitted to TICA through the Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories. (See "List of Eligible Countries/Territories")

3.4 Originals of nomination documents, duly filled out, must be received no later than a specified deadline of each course.

3.5 Application form must be filled in typed-block letter. Soft file of the Application Form and Medical Report Form can be found at

<http://www.tica.thaigov.net/main/contents/files/information-20161217-152430-795372.pdf>

#### **4. Selection of candidates**

4.1 In considering applications, particular attention shall be paid to the candidates' background, their current position in the service of their Government, and practical use they expect to make of the knowledge and experience gained from training on the return to their Government positions.

4.2 Selection of participants is also based on geographical distribution and gender balance, unless priority is set for particular country/ group of countries.

#### **5. Duration of the courses**

All AITC courses are carried out on a full-time basis. The exact dates for each course are as specified.

#### **6. Attendance and Activities of the Programme.**

6.1 Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of less than 90 percent of the training hours.

6.2 Each AITC course is designed according to its respective purpose. Most courses comprise three segments: lecture, field visit and workshop.

6.3 Participants are required to prepare their country report on topic relevant to the training course prior to the beginning of the course and prepare for their presentation during the course.

#### **7. Travel and financial arrangements**

7.1 Successful candidates will be offered an award which covers:

- Return economy class airfare
- Accommodation for the duration of training in Thailand
- Training allowance
- Social programme
- Insurance
- Airport meeting service

## 7.2 Regulations on travel and financial arrangements

- International travel - Return economy class air ticket will be provided via the most direct and most economical route from the international airport at participant's respective country/territory to the location where the course will take place. The award does not cover domestic travel cost in participant's respective country.

Transit destination will be arranged according to a need for visa application to Thailand and/or on the most direct and most economical route basis.

All booking and change to the booking, including a setting of date of arrival and departure, must be done by TICA only. Ticket will be issued in electronic form (e-ticket) only.

Baggage allowance quota is in line with the airlines' policy. Any purchase for extra baggage allowance is not covered by the award.

- Training allowance - Participants are entitled to receive a daily allowance in the course of the programme at the rates established by the Royal Thai Government which is designed to cover the cost of all meals. Therefore, the daily allowance will be reduced if meals are provided by the organizers. The allowance is not a salary or an honorarium. The allowance is not intended to cover the fellow's continuing expenses at home, nor personal expense. Therefore, it is suggested that each participant should bring some pocket money to cover their personal expenses. Allowance and all reimbursement will be made in Thailand and in Thai Baht (THB) only.

- Insurance - Group Accident and Hospitalization Insurance during the period of training in Thailand will be provided. The insurance does not cover pre-existing illnesses and outpatient medical/dental treatment. Participants are advised to obtain their own travel insurance which is fully covered for any costs arising from loss or theft of personal belongings.

- Accommodation - Accommodation will be provided to all participants during their training in Thailand at designated hotel/accommodation. Any cost arising from accommodation arranged by participants themselves cannot be reimbursed in all case. Accommodation does not cover any cost arising from participant's personal consumption i.e. mini bar, international/local call or internet (unless provided as compliment by the hotel.)

- Visa arrangement – Participants will be responsible for obtaining appropriate visa prior to their travel to Thailand, if required. List of countries entitled for visa exemption and visa on arrival to Thailand can be found at <http://www.immigration.go.th/nov2004/doc/services.pdf>. TICA will provide facilitation to participants who require visa application i.e. liaising with the Royal Thai Embassy/ Consulate and advising on appropriate procedure and necessary documents for visa application.

Participants must cover all costs arising from visa application i.e. visa fee, travel cost to the Royal Thai Embassy/ Consulate, postal fee (in case visa application is made by post,) transit visa fee (in case participants needs to apply for visa to Thailand at a transit country). The visa fee can be reimbursed upon presenting an original receipt of the fee but not exceed 2,000 THB.

Participants must not bring their family members with them during their training period. Participation in the training cannot be used as reference for visa application to Thailand of his/her family member.

- Airport meeting service – Transfer to and from airport will be provided to participants. TICA will coordinate directly with the limousine service to prepare for the airport transfer.

## 8. Contact

For more information, please contact;

Bureau of International Cooperation on Human Resource Development

Thailand International Cooperation Agency (TICA)

Government Complex, Building B (South Zone), 8<sup>th</sup> Floor,

Chaengwattana Rd. Laksi District,

Bangkok 10210

THAILAND

Website : [www.tica.thaigov.net](http://www.tica.thaigov.net)

Email : [aitc@mfa.go.th](mailto:aitc@mfa.go.th)

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Thailand International Cooperation Agency  
Ministry of Foreign Affairs of Thailand

APPLICATION FORM  
for Annual International Training Course (AITC) Programme

INSTRUCTIONS

The AITC application form is composed of four parts. Part A to part C must be completed by candidate and part D by central government agency\*. All fields are mandatory. Application form must be filled in typed-block letter. The nomination must be supported by this application form and medical report. Two (2) copies of originals of all documents duly filled out, counter-signed and stamped by the authorized person must be submitted to TICA through the Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories. Originals of nomination documents, duly filled out, must be received no later than a specified deadline of each course.

**Soft file of this application form can be downloaded at <http://www.tica.thaigov.net>**

\* For detailed information on nomination process, please see "Guideline for AITC"

(Please attach  
photograph  
here)

Course Name:

A. PERSONAL HISTORY (Please attach a copy of your passport)

Title	Family name	Given name	Other name	Gender	
<input type="radio"/> Mr. <input type="radio"/> Ms. <input type="radio"/> Mrs. <input type="radio"/> .....				<input type="radio"/> Male <input type="radio"/> Female	
City and country of birth	Nationality	Date of birth (DD/MM/YY)	Age	Marital Status	Religion
Work address:		Home address:			
Telephone No: (Country Code / Area Code / Number)		Telephone No: (Country Code / Area Code / Number)			

Email address:									
Preferred International Airport of departure/arrival :									
Contact person in case of emergency: Name: _____ Relationship of this person to you: _____ Telephone No: _____ Email: _____									
LANGUAGE									
English proficiency	Read			Write			Speak		
	Excellent	Good	Fair	Excellent	Good	Fair	Excellent	Good	Fair
Mother tongue:									
EDUCATION									
Name of Institution	City / Country	Years attended		Degrees, Diplomas and Certificates	Special fields of study				
		From	To						
Have you ever been trained in Thailand? If yes, please specify course name and duration. <input type="radio"/> No <input type="radio"/> Yes, please specify									

## B. EMPLOYMENT (Important to give complete information)

Employee	Period (from-to)	Title of Position	Duties and Responsibilities

## C. EXPECTATIONS

Please describe your present work/responsibilities and the practical use you will make of this training/study on your return home in relation to the responsibilities you expect to assume. (attached paper, if necessary)

I certify that my statements in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. If offered the training award, I undertake to :-

- (a) conduct myself at all time in a manner compatible with my responsibilities as a participant of the training course;
- (b) spend full time during the period of the programme as directed by TICA and training institution;
- (c) refrain from engaging in in political, commercial, or any other activities except those governed by the training programme;
- (d) submit a well-researched country report or any papers and make a prepared presentation as assigned;
- (e) accept the travel arrangements and the financial conditions relating to the fellowship provided by the Royal Thai Government
- (f) return to my home country upon the completion of my course of training.

Signature of candidate:

Printed name:

Date:

**D. NOMINATION:** To be completed by authorized person of the nominating agencies of the AITC eligible countries/territories. (See “Guideline for AITC” for detailed information on nomination.

I certify that;

- (a) The activities under this training will contribute to the specialization of the nominee. And in the case of a fellowship being granted to the nominee, full use would be made of the fellow’s expertise in the field covered by her/his fellowship;
- (b) to the best of my knowledge, all information supplied by the nominee is complete and correct;
- (c) to the best of my knowledge, the nominee has adequate knowledge and experience in related fields and has adequate English proficiency for the purpose of the fellowship in Thailand.

On return from the fellowship, the nominee will be employed in the following position:

Title of post .....

Duties and responsibilities.....

Official stamp:

Signature of responsible government official

Organization:

Name and title of responsible government official

Official address:

Telephone no.:

Facsimile:

Email:

## MEDICAL REPORT

### INSTRUCTIONS

*To be completed in capital letters by a registered medical practitioner after thorough clinical and laboratory examination including x-ray of chest.*

Name of Nominee:	Age :	Gender :
Nationality:		

1. Is the person examined at present in good health and able to work full time?

2. Is the person examined able physically and mentally to carry on an intensive study programme away from her/his duty station/home place?

3. Is the person examined free from infectious diseases which could present risks for both the candidate and her/his contacts during the fellowships?

4. Does the person examined have any medical conditions which might require treatment during her/his fellowships?

5. (For female nominee) Is the person examined pregnant?

I certify that the person examined is medically fit to undertake a training course in Thailand.

Physician signature (with stamp)

Full name and address of examining physician:

Place and Date:

Telephone no.:

Email: